

Cochise Combined Trust
Draft - Minutes of Thursday, October 20, 2016
Quarterly Trust Meeting

Trustees Present:

Dr. Wendy Davis, Chairperson
Julie Morales, Vice Chairperson/Treasurer
J.D. Rottweiler, Trustee
Jim Vlahovich, Trustee

Others Present:

Wendy De La Cruz, Cochise County
Linda Nichols, Cochise College
Stephanie Moore, ECA
Robert Dover, ECA

Others Present by Telephone:

Mike Hensley, Jones, Skelton & Hochuli

1. Call to Order

The meeting was called to order at 2:00 p.m. by Chairperson Dr. Davis.

2. Discussion of Records Exempt by Law from Public Inspection and Consultation with Legal Counsel regarding Medical Claims Appeals and Benefit Exception Requests

Trustee Rottweiler made a motion to adjourn to executive session, seconded by Vice Chairperson/Treasurer Morales and unanimously carried.

The Board adjourned to executive session at 2:00 p.m.

The Board reconvened to regular session at 2:18 p.m.

Trustee Rottweiler made a motion to exit from executive session, seconded by Trustee Vlahovich and unanimously carried.

3. Discussion and Possible Action regarding affirmation of a Benefit Exception Request that was authorized but not exercised in 2014

Trustee Rottweiler made a motion to approve the benefit exception, seconded by Trustee Vlahovich unanimously carried.

4. Discussion and Possible Action Regarding Medical Claim Appeal – Claim Number B615103384
Vice Chairperson/Treasurer Morales made a motion to deny the claim number B615103384, seconded by Trustee Vlahovich unanimously carried.

5. Discussion regarding Wellness Incentives and Gym Membership Taxation

Discussion regarding Humana Vitality Wellness tax on incentives received by the employee/dependent. Michael Hensley, the Trust's legal counsel provided a memorandum of tax issues regarding employee provided gym memberships.

6. Discussion and Possible Action regarding approval of a website maintenance contract with Ignite Brand Marketing

Discussion on the proposed maintenance contract for the CCT website. Ms. Moore recommended that ECA continue to upload and replace or add documents at no charge, if Ignite Brand Marketing completed the work Ignite would be compensated at a rate of \$65.00 per hour. Trustee Rottweiler asked who owns the site and Ms. Moore confirmed that the Trust owns the site completely. It was also suggested that the College IT department could also assist with more technical changes to the site.

Trustee Rottweiler made a motion to deny the contract proposal from Ignite, continue to have ECA complete the changes with more technical changes charged at \$65.00 per hour from Ignite, Vice Chairperson/Treasurer Morales seconded the motion and unanimously carried.

7. Approval of August 3, 2016 Regular and Executive Trust Meeting Minutes

Trustee Vlahovich made a motion to approve the Regular and Executive minutes of the August 3, 2016 trust meeting as presented without changes, Trustee Rottweiler seconded the motion and unanimously carried.

8. Approval of the July 2016 and August 2016 Financial Reports

Mr. Dover reviewed the attached financial presentation through August 31, 2016. Trustees requested to remove pass-through items as they do not have an impact on the budget, but requested to have these reported quarterly.

Trustee Rottweiler made a motion to approve the July 2016 and August 2016 Financials, Trustee Vlahovich seconded the motion and unanimously carried

9. Discussion and Possible Action regarding the Vendor Bid Schedule

Chairperson Dr. Davis discussed the following service/current vendors and whether to initiate a RFP as scheduled or sooner:

1. TPA - AmeriBen, due for RFP on December 2017, it was decided not to change RFP date for TPA, it was suggested by Ms. Moore to ask for a larger expanded audit on claims due to the ongoing issues with AmeriBen.
2. Wellness – HumanaVitality, it was discussed to possibly initiate a RFP for wellness. Ms. Moore to verify on current contract the notice requirement needed to inform Humana.

3. Broker/Consultant – ECA, since ECA has been the broker/consultant since the inception of the Trust, Chairman Dr. Davis suggested that a broker/consultant RFP be done as a function of performing their fiduciary duty. It was agreed that a consultant would need to be hired to perform the RFP.
4. EAP Provider – EAP Preferred is scheduled for RFP in December 2016 with an effective date of in 2017-18 plan year.
5. It was recommended to add Teladoc to the Vendor Bid Schedule.

No motion required.

10. Discussion and Possible Action regarding Refill Threshold Change – 1/1/2017

Navitus recommended increasing the refill threshold to 75% for retail and 70% for mail order effective January 1, 2017. It was asked by Trustee Rottweiler “what is the driving factor”? Ms. Moore stated it would be possible savings.

Trustee Vlahovich made a motion to approve the change in refill threshold to 75% for retail and 70% for mail order, Vice Chairperson/Treasurer Morales seconded the motion and unanimously carried.

11. Discussion and Possible Action regarding IBNP Report

Ms. Moore presented the Incurred but not Paid (IBNP) Claim Reserves as of June 30, 2016. This item was for information only and does not require approval by Trustees.

12. Discussion and Possible Action regarding Wellness Screenings

Ms. Moore informed the Trust that any contract/vendor issues go to her. Trustees discussed wellness screenings in regards specifically of interest are vendor complaints, communication, promotion of screenings and contract negotiations.

No motion required.

13. Discussion and Possible Action regarding Premium Holiday.

Ms. Moore provided an update on the cash surplus position of the Trust and amounts available to each entity for Premium Holiday. It was recommended that the entities do not utilize premium holiday this plan year. Chairperson Dr. Davis mentioned that the Trust decided not to utilize premium holiday for the 2016-17 plan year at the last renewal meeting.

14. Vendor Reports

Ms. Moore reviewed the reports from AmeriBen, Navitus, Ameritas (Dental and Vision), Minnesota Life, Teladoc, EAP and HumanaVitality.

15. Administrative Update

Ms. Moore provided the following administrative update:

- The Trust received notification that a Cochise County COBRA report was sent in error to Cochise College in a secure e-mail. It was determined that the disclosure was not a breach as it was sent to one individual with PHI access.

16. Future Agenda Items

None at this time.

17. Next Meeting Date

The next Trust Meeting is scheduled for January 25-27, 2017 at the Hacienda Del Sol in Tucson, AZ.

18. Call to the Public

No public was present.

19. Adjournment

The meeting adjourned at 3:57 p.m.

Respectfully Submitted,

Robert Dover
Recording Secretary