



**FINAL - Minutes of Quarterly Trust Meeting
Wednesday, April 18, 2018**

Trustees Present:

Julie Morales, Chairperson
Wendy Davis, Vice Chairperson/Treasurer
Ed Gilligan, Trustee
J.D. Rottweiler, Trustee

Others Present:

Kathy Curtis, Cochise College
Robert Dover, ECA
Stephanie Moore, ECA
Robin Rossbach, Cochise County
Megan Wolford, ECA

Others Present by Telephone:

Karla Anderson, Navitus
Laura Phillipson, Navitus

1. Call to Order

The meeting was called to order at 2:00 p.m.

2. Prescription Claim Appeal 1

This item was pulled from Agenda as the appellant had not yet provided authorization for this appeal to be heard.

3. Prescription Claim Appeal 2

Stephanie Moore from ECA reviewed the appeal request by the member, who was not present in person or by telephone, to allow coverage for a non-covered medication. Laura Phillipson and Karla Anderson from Navitus, appeared by telephone to review the documentation that was submitted by the provider and determined that there are other formulary medications that the member could try prior to considering the approval of coverage. Navitus stated if the member should proceed with the try/fail process of the other formulary medications that the medication would only be recommended for approval of a 7 day period due to its addictive nature.

Trustee Gilligan made a motion to deny the Exception to Coverage Appeal, Vice Chairperson/Treasurer Davis seconded the motion and the motion passed unanimously.

4. Approval of January 25 through January 26, 2018 Annual Renewal Meeting and the March 23, 2018 Special Trust Meeting Minutes

Vice Chairperson/Treasurer Davis made a motion to approve the January 25 through January 26, 2018 Annual Renewal Meeting and the March 23, 2018 Special Trust Meeting Minutes, Trustee Gilligan seconded the motion and the motion passed unanimously.

5. Approval of December 2017 through February 2018 Financials

Robert Dover from ECA, presented a financial review of December 2017 through February 2018.

Trustee Rottweiler made a motion to approve the December 2017 through February 2018 Financials, Vice Chairperson/Treasurer Davis seconded the motion and the motion passed unanimously.

6. Vendor Reports

Stephanie Moore reviewed the following Vendor Reports: AmeriBen, Navitus and Ameritas Dental/Vision.

No motion required.

7. Reinsurance Authorization for 2018-19

Stephanie Moore discussed the reinsurance renewal authorization, that it is standard procedure through the budget process to estimate the renewal increase for reinsurance coverage. Carriers need to review 10 months of plan year claims data. ECA respectfully request that the Trustees allow ECA to work directly with the Trust's Chairperson, Julie Morales, to negotiate and bind the Trust on the reinsurance renewal offering that is in the Trust's best interest.

Vice Chairperson/Treasurer Davis made a motion to approve ECA to work directly with the Trust's Chairperson to negotiate and bind the Trust on the reinsurance renewal offering that is in the Trust's best interest, Trustee Rottweiler seconded the motion and the motion passed unanimously.

8. Surplus/Deficit Report & Premium Holiday Authorization

Stephanie Moore reviewed the trust Surplus/Deficit Report and requested that the trustees approve discretionary utilization by each entity of their respective surplus for the 2018-19 plan year in the amount of 1.5% additional funding factor added for the inclusion of Mayo in the BCBSAZ network.

Trustee Gilligan made a motion to approve discretionary utilization by each entity of their respective surplus balance for the 2018-2019 plan year with a cap of 10%, Trustee Rottweiler seconded the motion and the motion passed unanimously.

9. Wellness Report

Megan Wolford from ECA reviewed the following programs with trustees:

- Past Programs; Comprehensive Eye Screening and Health Risk Assessment.
- Present programs; Newsletter (will add a Rx copay education into future newsletters), County HSA Incentive Program and ASHline Cessation Program.
- Future Programs; Nurse Consultations with 44 current appointments, Skin Cancer Screening (Megan will continue seek a dermatologist within Cochise County) and Promotional Marketing Strategies with an implementation of opt-in push notifications.

Vice Chairperson/Treasurer Davis made a motion to approve the implementation of opt-in push notifications to add another avenue to promote wellness programs and screenings to members to increase participation in the wellness programs, Trustee Gilligan seconded the motion and the motion passed unanimously.

10. Administrative Update

Stephanie Moore congratulated Robin Rossbach from the County and Kathy Curtis from the College on what a great job they are doing with their Open Enrollment Meetings.

No motion required.

11. Set Next Meeting Date

Stephanie Moore recommended selecting dates for the upcoming 2018-19 plan year for the quarterly trust meetings. The following dates are as follows: Wednesday, August 1, 2018; Wednesday, October 31, 2018; January 23 – 25, 2019 (Renewal Meeting) and Wednesday, April 24, 2019.

No motion required.

12. Future Agenda Items

Trustee Gilligan would like to see a comparison of competing entities benefits structures and how it relates to Cochise Combined Trust benefit structure.

No motion required.

13. Adjournment

The meeting was adjourned at 3:16 p.m.

Respectfully Submitted,
Robert Dover, Group Benefits Specialist