



**Final - Minutes of Annual Organizational Trust Meeting
Wednesday, August 1, 2018**

Trustees Present:

Julie Morales, Chairperson
Wendy Davis, Vice Chairperson/Treasurer
Ed Gilligan, Trustee

Others Present:

Michele Soules, Blue Cross Blue Shield	James Tibbets, Cochise College
Jen Edmonson, Blue Cross Blue Shield	Robin Rossbach, Cochise County
Kelly Schoonmaker, AmeriBen	Stephanie Moore, ECA
Laura Phillipson, Navitus	Robert Dover, ECA
Karla Anderson, Navitus	Megan Wolford, ECA
Kathy Curtis, Cochise College	

1. Call to Order

The meeting was called to order at 2:00 p.m. by Chairperson Morales.

2. Discussion and Possible Action regarding Prescription Benefit Exception to Coverage Request

Stephanie Moore from ECA reviewed the prescription benefit exception to coverage with trustees and Laura Phillipson and Karla Anderson from Navitus were present to answer any question from the trustees. Trustees had no questions regarding this agenda item.

Vice Chairperson/Treasurer Davis made a motion to deny the prescription benefit exception to coverage, Trustee Gilligan seconded the motion and the motion passed unanimously.

3. Election of Officers

Stephanie Moore informed trustees that generally each year at the “annual organizational meeting” trustees will elect a slate of officers for the 2018-19 plan year.

Trustee Gilligan made a motion to elect Dr. Wendy Davis as Chairperson, Julie Morales as Vice Chairperson/Treasurer and ECA as the Recording Secretary, Vice Chairperson/Treasurer Davis seconded the motion and the motion passed unanimously.

4. Approval of April 18, 2018 Regular Meeting Minutes

Trustee Gilligan made a motion to approve the April 18, 2018 Regular Meeting Minutes, Vice Chairperson/Treasurer Morales seconded the motion and the motion passed unanimously.

5. Approval of March through June 2018 Financials

Robert Dover from ECA, presented a financial review of March 2018 through June 2018 as well as a comparison to the Current End of Plan Year (7/1/2017 – 6/30/2018) to the Previous End of Plan Year (7/1/2016 – 6/30/2017). Trustees were asked if they would like to see any changes made to the monthly financial memo or report that is sent out, (i.e. – less info, more info, graphs, no graphs etc....). Trustees stated the current financial memo and report are good, no changes needed.

Vice Chairperson/Treasurer Morales made a motion to approve the March through June 2018 Financials, Trustee Gilligan seconded the motion and the motion passed unanimously.

6. Ratification of 2018-19 Reinsurance Contract

Stephanie Moore discussed the renewed stop loss coverage with the incumbent, HCC (formerly known as AIG), effective July 1, 2018. CCT received quotes from six (6) carriers for the 2018-19 plan year. The specific and aggregate line items came in at an increase of 8.49% and 25% respectively. The incumbent removed all lasers for the 2018-19 plan year and retained the specific deductible of \$200,000.

Trustee Gilligan made a motion to ratify the 2018-19 reinsurance contract with incumbent HCC (formerly known as AIG), Vice Chairperson/Treasurer Morales seconded the motion and the motion passed unanimously.

7. Approval of the 2018-19 Risk Management Plan

Stephanie Moore presented the RMP for the 2018-19 plan year outlining the upcoming work goals. Stephanie asked trustees to hold off conducting an RFP for Life Insurance/AD&D vendors until next year (2019-20) as the current vendor offered CCT a 2-year rate deal through the 2019-2020 plan year. Trustees agreed to revise the RFP bidding schedule for Life Insurance/AD&D vendors until the 2019-20 plan year. ECA will have the Medical/Rx Plan Comparison ready for trustees at the next regularly scheduled trust meeting (October 31, 2018) to review.

Vice Chairperson/Treasurer Morales made a motion to approve the 2018-19 Risk Management Plan as presented, Trustee Gilligan seconded the motion and the motion passed unanimously.

8. Blue Cross Blue Shield Update

Michele Soules and Jen Edmonson from Blue Cross Blue Shield of Arizona presented trustees with a network update on Mayo Clinic Network and the Mayo Clinic Network Utilization.

No motion required.

9. Medical Claims Update 2017-18 Plan Year

Kelly Schoonmaker from AmeriBen provided the trust with a year-end review on medical claims Incurred from April 2017 through March 2018 and paid through May 2018. Kelly also reviewed Teladoc utilization from July 2017 through June 2018.

No motion required.

10. Prescription Claims Update 2017-18 Plan Year

Laura Phillipson and Karla Anderson from Navitus provided a year-end review on prescription claims paid, utilization of generic vs. brand, top ten drugs by plan paid, top ten drugs by script count and specialty from July 1, 2017 through June 30, 2018. Laura also provided the rebate program from July 1, 2017 through March 31, 2018.

No motion required.

11. Dental and Vision Claims Update 2017-18 Plan Year

Rich Hanna from Ameritas notified ECA that he would be unable to attend the trust meeting in person. Stephanie Moore provided the trust with a brief overview on dental and vision claims paid from July 1, 2017 through June 30, 2018.

No motion required.

12. Wellness Report

Megan Wolford from ECA discussed past, present and future programs for CCT Wellness. To increase participation with Text Message Push Notification ECA and CCT will promote this service at Screenings and Open Enrollment. In regard to offering Skin Cancer Screenings, trustees are rethinking the utilization of a Nurse Practitioner for these screenings instead of a dermatologist since it has been 3 years since CCT has offered this screening.

No motion required.

13. Administrative Update

Stephanie Moore informed the trust that she has setup interviews for the new Wellness Consultant.

No motion required.

14. Future Agenda Items

Chairperson Davis has asked that ECA present at the next regularly scheduled trust meeting (October 31, 2018) the trend of High Dollar Claims since the inception of the trust.

No motion required.

15. Next Meeting Date – October 31, 2018

The next regular trust meeting is scheduled for October 31, 2018 at 2:00 p.m. with the County to host.

No motion required.

16. Call to the Public

No public was present.

17. Adjournment

The meeting was adjourned at 3:42 p.m.

Respectfully Submitted,

Robert Dover
Recording Secretary