



**Draft - Minutes of Special Trust Meeting  
Friday, November 30, 2018**

**Trustees Present:**

Wendy Davis, Chairperson  
Julie Morales, Vice Chairperson/Treasurer  
Ed Gilligan, Trustee  
J.D. Rottweiler, Trustee

**Others Present:**

Robin Rossbach, Cochise County  
Michael Schionning, Cheiron  
Stephanie Moore, ECA  
Robert Dover, ECA  
Erin Collins, ECA

**1. Call to Order**

The meeting was called to order at 9:01 a.m. by Chairperson Davis.

**2. Discussion and Possible Action Regarding Membership Application for City of Bisbee**

Stephanie Moore from ECA informed the Trustees that they had received a membership application from the City of Bisbee for a requested effective date of July 1, 2019. Stephanie stated the City of Bisbee meets the minimum requirements for membership including being a public entity, employer contributions to the premium and number of employees. Mike Schionning from Cheiron reviewed the Goals and Purpose of the analysis and basic information for the City of Bisbee and CCT, after review of all the information provided, Mike Schionning indicated that the City of Bisbee is a fit for CCT. Trustees asked for information regarding the length of time the offer is valid, and Stephanie advised that the offer was good for the 2019-20 plan year. Should they decline for 2019-20 the City of Bisbee would need to reapply for future plan years.

*Trustee Gilligan made a motion to extend an offer of membership to the City of Bisbee effective July 1, 2019, Trustee Rottweiler seconded the motion and the motion passed unanimously.*

**3. Administrative Update**

There were no additional items to discuss.

*No motion required.*

**4. Future Agenda Items**

None at this time.

*No motion required.*

**5. Next Meeting Date – January 23, 24 & 25, 2019**

The next regularly scheduled CCT Trust meeting is the Annual Renewal Meeting in Tubac, Arizona at the Tubac Golf Resort & Spa.

*No motion required.*

**6. Call to the Public**

No public was present.

**7. Adjournment**

The meeting was adjourned at 9:18 a.m.

Respectfully Submitted,

Robert Dover

Recording Secretary