



**Draft - Minutes of Quarterly Trust Meeting
Wednesday, April 24, 2019**

Trustees Present:

Wendy Davis, Chairperson
Julie Morales, Vice Chairperson/Treasurer
Ed Gilligan, Trustee

Others Present:

Kathy Curtis, Cochise College	Stephanie Moore, ECA
James Tibbets, Cochise College	Robert Dover, ECA
Robin Rossbach, Cochise County	Derrick Cooper, ECA
Sharon Gilman, Cochise County	

1. Call to Order

The meeting was called to order at 2:04 p.m. by Chairperson Davis.

As Chairperson Davis called the meeting to order, Agenda Item #4 (Vendor Reports) was moved to the first item as only 2 (two) trustees (Davis and Morales) were present. During the presentation of the Vendor Reports Trustee Gilligan arrived.

4. Vendor Reports

Stephanie Moore from ECA presented reports from the following vendors: AmeriBen, Navitus, Ameritas Dental/Vision and Teladoc. Chairperson Davis requested a Life Insurance Report update at the next Trust Meeting.

No motion required.

2. Discussion and Possible Action Regarding the approval of the January 24 and January 25 Annual Renewal Meeting Minutes

Trustee Gilligan made a motion to approve the January 24 and January 25 Annual Renewal Meeting Minutes, Vice Chairperson/Treasurer Morales seconded the motion, and the motion passed unanimously.

3. Discussion and Possible Action Regarding approval of the December 2018 through February 2019 Financials

Robert Dover from ECA presented a financial review of the December 2018 through February 2019 Financials compared to the same period in the previous plan year.

Chairperson Davis commented on the over budget percentage of the Buy-up EPO Plan. ECA stated that Trustees should refer to the overall medical plan budget for the balance of the 2018-19 plan year rather than any individual plan as the revenue was distributed over the plans based on history and not 2018-19 enrollment. In addition, ECA stated that the 2019-20 medical plan budget numbers will better represent the actual enrollment.

Vice Chairperson/Treasurer Morales made a motion to approve the December 2018 through February 2019 Financials, Trustee Gilligan seconded the motion, and the motion passed unanimously.

5. Discussion and Possible Action Regarding 2019-20 Reinsurance Renewal Authorization

Stephanie Moore discussed the reinsurance renewal authorization, that it is standard procedure through the budget process to estimate the renewal increase for reinsurance coverage. Carriers need to review 10 months of plan year claims data. ECA respectfully request that the Trustees allow ECA to work directly with the Trust's Chairperson, Dr. Wendy Davis, to negotiate and bind the Trust on the reinsurance renewal offering that is in the Trust's best interest.

Trustee Gilligan made a motion to approve ECA to work directly with the Trust's Chairperson to negotiate and bind the Trust on the reinsurance renewal offering that is in the Trust's best interest, Vice Chairperson/Treasurer Morales seconded the motion, and the motion passed unanimously.

6. Discussion and Possible Action Regarding 2019-20 Surplus/Deficit Report and Premium Holiday Authorization

Stephanie Moore reviewed the trust Surplus/Deficit Report and informed Trustees that they decide whether to approve the use of surplus each year. If Trustees wished to approve the utilization of premium holiday for the 2019-20 plan year, ECA recommended the authorized amount not exceed 10% of the surplus position. Both the College and County decided not to utilize premium holiday for the 2019-20 plan year.

No motion required as the College and County both declined to utilize premium holiday for the 2019-20 plan year.

7. Wellness Report

Derrick Cooper from ECA discussed past, present and future programs for CCT Wellness. ECA was able to find a potential skin cancer screening vendor (Mobile Skin Screening) and Trustees agreed to begin the process of setting up this vendor for a possible date sometime after mid-August 2019.

No motion required.

8. Discussion and Possible Action Regarding 2019-20 Quarterly Trust Meeting Dates

ECA recommended selecting dates for the upcoming 2019-20 plan year for the quarterly trust meetings. The following dates have been selected: Wednesday, July 31, 2019; Wednesday, October 30, 2019; January 22 – 24, 2020 (Renewal Meeting) and Wednesday, April 29, 2020. ECA asked if Trustees would be interested in having the Renewal Meeting in Tubac at the Tubac Golf Resort and Spa or if they would like ECA to receive quotes from other locations?

Vice Chairperson/Treasurer Morales made a motion to approve the 2019-20 quarterly trust meetings as discussed as well as select Tubac Golf Resort and Spa to host the Renewal Meeting, Trustee Gilligan seconded the motion, and the motion passed unanimously.

9. Administrative Update

Stephanie Moore from ECA shared the following Administrative information with the Trustees:

- Blue Card will be available to CCT beginning July 1, 2020
- ECA will be working on the following Request For Proposals (RFP's) for the July 1, 2020-21 plan year; Life Insurance and Pharmacy Benefit Manager
- Move to 1 (one) document for Summary Plan Descriptions (SPD's) with each plan's Schedule of Benefits.
- Multiplan changed their logo, so as members order new ID cards or new members receive their new ID cards, you will begin to see the new logo. A full re card will not be processed.
- Updates are planned on the CCT Website

Chairperson Davis discussed that she may not attend the AmeriBen conference in September 2019 but recommends someone from CCT attend the conference; more discussion on who will attend may occur at the next scheduled Trust Meeting.

No motion required.

10. Future Agenda Items

Chairperson Davis requested that the Wellness Schedule/Calendar and Life Insurance Report update be available at the next Trust Meeting.

No motion required.

11. Call to the Public

No public was present.

12. Adjournment

The meeting was adjourned at 2:52 p.m.

Respectfully Submitted,

Robert Dover

Recording Secretary