



**DRAFT - Minutes of Annual Organizational Trust Meeting
Wednesday, July 28, 2021**

Trustees Present:

Wendy Davis, Chairperson
Brandi Bain, Trustee
Jackie Elliott, Trustee
Sharon Gilman, Trustee
J.D. Rottweiler, Trustee

Others Present:

Debbie Craig, Cochise College	Stephanie Moore, GBS
Jenise Dimmick, GBS	Paula Prock, Central Arizona College
Ken Downie, AWP	Nayla Ramirez, Central Arizona College
Dominique Heidt, GBS	Kelly Schoonmaker, AmeriBen
Wendy Koop, Cochise College	Rose Stamps-Proper, Ameritas
Jared Loo, Ameritas	Lisa Thompson, Navitus
Rachele Martin, BCBSAZ	

Item #1 - Call to Order

The meeting was called to order at 2:01 p.m. by Chairperson Davis.

Items #2 and #3 were delayed while Trustees waited for Trust Attorney Hensley to join the meeting.

Item #5 - Discussion and Possible Action regarding Approval of April 28, 2021 Regular Trust Meeting and Executive Session Minutes

Trustee Bain made a motion to approve the April 28, 2021 Regular Meeting Minutes, Trustee Rottweiler seconded the motion and the motion passed unanimously.

Item #6 - Discussion and Possible Action regarding Approval of April 2021 through May 2021 Financials

Jenise Dimmick from GBS, presented a financial review of the Trust from July 2020 through May 2021.

Trustee Rottweiler made a motion to approve the April 2021 through May 2021 Financials, Trustee Gilman seconded the motion and the motion passed unanimously.

Trustee Rottweiler made a motion to enter into Executive Session at 2:10 pm for agenda items #2 and #3, Trustee Gilman seconded the motion and the motion passed unanimously.

Trustees returned to Open Session at 2:26 pm.

Item #2 - Discussion and Possible Action regarding Phia Subrogation Request

No action taken.

Item #3 - Discussion and Possible Action regarding Phia Subrogation Authority

Trustee Rottweiler made a motion to give The Phia Group authority to settle subrogation claims \$20,000 and under with a maximum reduction of 1/3 of the claim amount, Trustee Bain seconded the motion and the motion passed unanimously.

Item #4 - Discussion and Possible Action regarding Election of Officers

Trustee Bain made a motion to keep the existing officers the same, Dr. Wendy Davis as Chairperson, Elda Orduno as Vice Chairperson/Treasurer and GBS as the Recording Secretary, Trustee Rottweiler seconded the motion and the motion passed unanimously.

Item #7 - Medical Claims Update 2020-21 Plan Year. 2020-21 Teladoc Utilization and COVID Claims Update

Kelly Schoonmaker from AmeriBen provided the trust with a year-end review on medical claims Incurred from July 2020 through June 2021. Kelly also reviewed COVID 19 claims and Teladoc utilization from July 2020 through June 2021. Trustee Rottweiler asked why the first dose of the COVID 19 vaccine count is higher than the second dose vaccine count. Kelly explained that other accounts are experiencing the same thing and it could be that members may not have presented insurance when receiving the second dose.

No motion required.

Item #8 - Prescription Claims Update 2020-21 Plan Year

Lisa Thompson and Karla Anderson from Navitus provided a year-end review on prescription claims paid from July 1, 2020 through June 30, 2021.

No motion required.

Item #9 - Dental and Vision Claims Update 2020-21 Plan Year

Jared Loo from Ameritas provided a year-end review on dental claims paid from July 1, 2020 through June 30, 2021 and vision claims paid from July 1, 2020 through June 30, 2021.

No motion required.

Item #10 - EAP Utilization Review 2020-21 Plan Year

Ken Downie from Alliance Work Partners provided Trustees with a year-end utilization review from July 1, 2020 through June 30, 2021

No motion required.

Item #11 - Discussion and Possible Action regarding Medical Network RFP

Stephanie Moore from GBS discussed the intent of BCBSAZ to increase their rates annually until the rate meets what they see as appropriate market value. Stephanie also explained that GBS is recommending that the Trust do an RFP during 2021 for Network services for the 2022-23 plan year. Gallagher is having similar discussions with all Arizona clients. Trustee Rottweiler asked if the increase is due to the Trust moving to a national contract with GBS. Stephanie stated it is more likely that this is part of an attempt to move clients from the leased network to the BCBSAZ platform. Rachele with BCBSAZ explained that BCBS has been underpriced and needs to increase prices to keep up with federal legislation. Trustee Rottweiler expressed that moving the rates to \$2.00 - \$4.00 PEPM is a dramatic increase and also asked Rachele to express his concerns to her superiors.

Trustee Rottweiler made a motion to do an RFP for the BCBSAZ leased network and empower the Chairperson to represent CCT and approve the RFP and associated costs once all groups have approved the RFP, Trustee Elliott seconded the motion and the motion passed unanimously.

Item #12 - Ratification of 2021-22 Reinsurance Contract

Stephanie Moore discussed that GBS contracted for stop loss coverage with Unum, effective July 1, 2021. CCT received quotes from four (4) carriers for the 2020-21 plan year however only one (1) of them were firm quotes. Chairperson Davis approved CCT retaining the specific deductible of \$200,000 on a PAID contract, and no lasers for the 2021-22 plan year with the incumbent Unum.

Trustee Elliott made a motion to ratify the 2021-22 reinsurance contract with Unum, Trustee Gilman seconded the motion and the motion passed unanimously.

Item #13 - Discussion and Possible Action regarding Excess Surplus Utilization

Stephanie Moore with GBS informed Trustees that Cochise County is requesting approval of utilization of excess surplus during the 2021-22 plan year. Trustee Rottweiler asked for clarification on the requested amount. Trustee Gilman stated that \$100,000 should be sufficient.

Trustee Rottweiler made a motion to approve the utilization of excess surplus for Cochise County during the 2021-22 plan year, Trustee Bain seconded the motion and the motion passed unanimously.

Item #14 - Discussion and Possible Action regarding Genetic Testing SPD Language

Stephanie Moore with GBS presented the Summary Plan Description language as it relates to Genetic Testing and Counseling. Kelly Schoonmaker with AmeriBen further explained the options to update the language in the Summary Plan Description as it relates to Genetic Testing and Counseling. Trustee Rottweiler asked if Mike Schionning could run an analysis on all four language options. Stephanie with GBS recommended that an analysis be done on option two and/or option three.

Trustee Rottweiler made a motion to have Mike Schionning do an analysis on option two and option three of the Summary Plan Description language options as it relates to Genetic Testing and Counseling, Trustee Bain seconded the motion and the motion passed unanimously.

Item #15 - Discussion and Possible Action regarding Tele-health visit coverage

Stephanie Moore from GBS informed Trustees that Cochise County is requesting to consider extending the coverage for Tele-Visits with local providers through 12/31/2021 subject to normal cost-sharing. Kelly Schoonmaker with AmeriBen provided utilization data. Chairperson Davis suggested that we take a look at pricing to add coverage during the renewal.

Trustee Gilman made a motion to extend the coverage for Tele-Visits with local providers through 12/31/2021 subject to normal cost-sharing, Trustee Elliott seconded the motion and the motion passed unanimously.

Item #16 - Discussion and Possible Action regarding 2021-22 Risk Management Plan Projects and Vendor Bid Schedule

Stephanie Moore presented the RMP for the 2021-22 plan year outlining the upcoming work goals.

Trustee Rottweiler made a motion to approve the 2021-22 Risk Management Plan as presented, Trustee Bain seconded the motion and the motion passed unanimously.

Item #17 - Wellness Report and Wondr Health Update

Dominique Heidt with GBS presented a report of on-site preventative screening participation and Wondr Health Registration.

No motion required.

Item #18 - Administrative Update

Stephanie Moore with GBS notified the Trust that Conflict of Interest & HIPPA forms will be emailed out for signature.

No motion required.

Item #19 - Future Agenda Items

No future agenda items.

No motion required.

Item #20 - Next Meeting Date – October 27, 2021

The next regular trust meeting is scheduled for October 27, 2021 at 2:00 p.m. with Cochise College to host, the type of meeting (in-person and/or virtual) will be determined at a later date.

No motion required.

Item #21 - Call to the Public

No public was present.

Item #22 - Adjournment

The meeting was adjourned at 4:16 p.m.

Respectfully Submitted,

Jenise Dimmick
Recording Secretary