



**DRAFT - Minutes of Quarterly Trust Meeting  
Wednesday, April 27, 2022**

**Trustees Present:**

Wendy Davis, Chairperson  
Jackie Elliott, Trustee  
Sharon Gilman, Trustee  
Richard Karwaczka, Trustee  
J.D. Rottweiler, Trustee  
Nayla Ramirez, Trustee

**Others Present:**

Debbie Craig, Cochise College	Lisa Hill, Phia Group
Jenise Dimmick, GBS	Wendy Koop, Cochise College
Dominique Heidt, GBS	Haley McBroom, Phia Group
Mike Hensley, Jones Skelton & Hochuli	Stephanie Moore, GBS
	Sara Rodriguez, AmeriBen

**1. Call to Order**

The meeting was called to order at 2:01 p.m. by Chairperson Davis.

*Trustee Elliott made a motion to enter Executive Session on agenda item #2, Trustee Rottweiler seconded the motion, and the motion passed unanimously.*

**Trustees entered executive session at 2:01 p.m. for agenda Items #2.  
Trustees resumed open session at 2:07 p.m.**

**2. Discussion and Possible Action Regarding a Subrogation Settlement Offer**

*Trustee Rottweiler made a motion for PHIA to proceed as directed in the e-session, Trustee Karwaczka seconded the motion, and the motion passed unanimously.*

**3. Discussion and Possible Action Regarding the Approval of the January 20, 2022 and January 21, 2022 Annual Renewal Meeting Minutes and the February 4, 2022 Special Meeting Minutes**

*Trustee Elliott made a motion to approve the January 20 and January 21, 2022 Annual Renewal Meeting Minutes and the February 4, 2022 Special Meeting Minutes, Trustee Rottweiler seconded the motion, and the motion passed unanimously.*

**4. Discussion and Possible Action Regarding Approval of the December 2021 through March 2022 Financials**

Jenise Dimmick from GBS presented the March 2022 Financials and requested approval of the December 2021 through March 2022 Financials. Chairperson Davis asked why there is a large difference in claims from the previous plan year. Jenise explained that there has been an increase in claims processed due to the lag of claims being paid.

*Trustee Elliott made a motion to approve the December 2021 through March 2022 Financials as presented, Trustee Rottweiler seconded the motion, and the motion passed unanimously.*

**5. Vendor Reports**

Stephanie Moore from GBS provided a report on COVID-19 Claims, Medical, Telemedicine, Prescription, Dental, Vision, and Employee Assistance Program. Chairperson Davis asked why the total scripts declined substantially. Stephanie explained that she will review and get back to the Trust.

*No motion required.*

**6. Discussion and Possible Action Regarding Zero Cost-Share Telemedicine Visits**

Stephanie Moore from GBS shared the recent decision by Congress to approve extending the \$0 cost-share for telemedicine visits to plan participants on qualified high deductible health plans. Chairperson Davis asked if the visits are unlimited and the impact on the Trust. Stephanie let the Trust know that the visits are unlimited and that when she consulted with Mike Schionning he stated that the savings compared to using an urgent care center or primary care physician would be substantial and would not impact the Trust. Trustee Rottweiler asked Stephanie if she had a recommendation for the Trust. Stephanie explained that anytime you are able to offer this type of service to members at \$0 cost-share, members are more likely to get help rather than waiting until it's too late and going to the emergency room.

*Trustee Elliott made a motion to approve the \$0 cost-share telemedicine consultations through CCT's contracted telemedicine provider as long as authorized by the federal*

*government for all plans, Trustee Rottweiler seconded the motion, and the motion passed unanimously.*

**7. Discussion and Possible Action Regarding 2022-23 Reinsurance Renewal Authorization**

Stephanie Moore from GBS discussed the reinsurance renewal authorization; it is standard procedure through the budget process to estimate the renewal increase for reinsurance coverage. Carriers need to review 10 months of plan year claims data before they will submit a firm offer. GBS respectfully requested that the Trustees allow GBS to work directly with the Trust's Chairperson, Wendy Davis, to negotiate and bind the Trust on the reinsurance renewal offering that is in the Trust's best interest.

*Trustee Rottweiler made a motion to approve GBS to work directly with the Trust's Chairperson to negotiate and bind the Trust on the reinsurance renewal offering that is in the Trust's best interest, Trustee Karwaczka seconded the motion, and the motion passed unanimously.*

**8. Discussion and Possible Action Regarding the Surplus/Deficit Report**

Stephanie Moore from GBS reviewed the Trust Surplus/Deficit Report and informed Trustees that the Trust decides whether to approve the use of surplus each year. Chairperson Davis stated that Cochise College is not interested in utilizing their surplus. Trustee Karwaczka stated that the Cochise County would like to utilize some of their excess surplus. There was a discussion regarding the amount of surplus to be used. Stephanie recommended setting a percentage of the amount of excess surplus to be used. Stephanie also gave a brief explanation on how the surplus is distributed to each entity.

*Trustee Karwaczka made a motion to approve utilizing excess surplus not to exceed 25% for the 2022-23 plan year, Trustee Elliott seconded the motion, and the motion passed unanimously.*

**9. Discussion and Possible Action Regarding Prostate Cancer Screening when Performed/Requested by a Physician**

Dominique Heidt from GBS discussed the Prostate Cancer Screening. GBS is asking Trustees to confirm the Trust will continue to cover the preventative Prostate Cancer Screening when performed or requested by a physician in their office.

*Trustee Rottweiler made a motion to approve wellness allowance coverage for the PSA and DRE Prostate Cancer Screenings when performed or requested by a physician and billed as a*

*preventative screening, Trustee Gilman seconded the motion, and the motion passed unanimously.*

#### **10. Wellness Update**

Dominique Heidt from GBS updated Trustees on the past and present programs for CCT Wellness.

*No motion required.*

#### **11. Discussion and Possible Action Regarding 2022-23 Quarterly Trust Meeting Dates**

Stephanie Moore from GBS explained that the Trust Meeting Schedule was created based on prior years. There was a brief discussion regarding availability and the type of meetings to be held. There was a discussion regarding the renewal meeting dates and times. Trustees decided not to do a welcome reception Wednesday night and to start the meeting on Thursday at 10:00 a.m. Trustee Rottweiler expressed that January 18-20, 2023 for the renewal meeting is better for him.

*No motion required.*

#### **12. Administrative Update**

Stephanie Moore from GBS explained that we will be in the area in May and would like to schedule check-in meetings with each entity to see any changes anyone would like to see.

*No motion required.*

#### **13. Future Agenda Items**

*No motion required.*

#### **14. Call to the Public**

No public was present.

#### **15. Adjournment**

The meeting was adjourned at 2:54 p.m.

Respectfully Submitted,  
Jenise Dimmick  
Recording Secretary